

#### **Selection Tool**

- always deselect before selecting
- click, hold and drag to move an object
- hold the shift key while selecting more than one object

#### Point Tool

- click on the sketch pad to create a point
- to create a "special" point move to the location, check the command line then click - always check the construction by dragging the point

### **Circle Tool**

- click, hold and drag on the sketch pad to create a circle
- circles are created with one control point on the circumference and a centre point

### Line Segment Tool

- click, hold and drag on the sketch pad to create a line segment
- click, hold and drag on the tool to change it to a ray or line tool

#### Text Tool

- click, hold and drag on the sketch pad to create a text box then start typing
- show/hide a label by clicking on the <u>object</u>
- change a label by clicking on the label

What do I need to select before constructing a ...?

Midpoint	one line segment
Point of Intersection	exactly two objects
Line Segment	exactly two points
Parallel Line	one point <i>and</i> one line segment (line or ray)
Perpendicular Line	one point <i>and</i> one line segment (line or ray)
Angle Bisector	<i>exactly</i> three points (the second point is the vertex of the angle)
Circle	<ul> <li> one point for the centre and one line segment for the radius <u>or</u></li> <li> one point for the centre then one point on the circle</li> </ul>
Polygon Interior	all of the vertices (selected in order)
<b>Circle Interior</b>	one circle (select the circumference)

What do I need to select before measuring the ...?

Distance between two points	exactly two points
Length of a line segment	one line segment
Slope of a line segment	one line segment
Angle	exactly three points (the second point is the vertex of the angle)
Circumference or area of a circle	the circle <u>or</u> the interior of the circle (if it has been constructed)
Perimeter or area of a polygon	the interior of the polygon (which must first be constructed)
Coordinates of a point	one point

#### How do I make a calculation?

- 1. Measure anything that will be part of the calculation.
- 2. Under Measure choose Calculate.
  - a calculator screen will appear
- 3. Enter the calculation by clicking on one of the calculator keys or one of your measurements.
- 4. When you are finished entering the calculation click on OK.



#### How do I make a table?

- 1. Measure and calculate anything that will be in the table.
- 2. Deselect then hold the shift key while selecting all of the measurements and calculations that will be in the table.
- 3. Under Measure choose Tabulate.
   a table will appear
- 4. To add an entry, drag to change the sketch then double click on any number in the table and the new data will appear.



#### How do I perform a rotation?

- 1. Select a point.
  - this determines the centre of the rotation
- 2. Under Transform choose Mark Center.
   watch the point!
- 3. Select an angle.this determines the angle of the rotation
- 4. Under Transform choose Mark Angle.
   watch the angle!
- 5. Select everything you want to rotate.
  - remember to include points if you want them rotated
- 6. Under Transform choose Rotate.
  - in the dialogue box choose Marked Angle to use the angle you marked or Fixed Angle to enter your own angle of rotation measurement.
- 7. Choose OK.

What happens to the shape and size when a figure is rotated?

#### How do I perform a translation?

- 1. Select a start point and an end point.
  - this determines the direction and magnitude (size) of the translation
- 2. Under Transform choose Mark Vector.
  - watch the path between the points!
- 3. Select everything you want to translate.
  - remember to include points if you want them translated
- 6. Under Transform choose Translate.
   in the dialogue box choose By Marked Vector
- 7. Choose OK.

What happens to the shape and size of a figure when it is translated?

How do I print a file?

- 1. Under File choose Print Preview.
- 2. Click in the Scale to Fit Page box to turn it on.
- 3. Make sure your printer is ready then choose Print.



#### How do I construct a square?



#### How do I construct a rectangle?



# How do I construct an equilateral triangle?



How do I construct an isosceles triangle?



How do I construct a right-angled triangle?

